

Dairy Council of Arizona Summer Food Service Program 2013 Grant Program



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Dairy Council® of Arizona Summer Food Service Program 2013 Grant Program

OVERVIEW

Dairy Council® of Arizona recognizes the importance of a healthy, nutritious summer feeding program on the health of Arizona children. Summer feeding provides the nutritional bridge between the end of one school year and the beginning of a new school year. Dairy Council® of Arizona is committed to assisting schools increase participation in their summer feeding programs so students return to school in the fall, healthy and ready to learn.

Dairy Council® of Arizona will award five (5) \$1,500 grants to school districts proposing expansion of their Summer Food Service Program with an emphasis on healthy eating and daily exercise that includes promotion of at least three servings of dairy a day. Applicants are required to be enrolled in the FREE Fuel Up To Play 60 program. Preference will be given to those schools with an identified Fuel Up to Play 60 program advisor.

Information about the Fuel Up To Play 60 can be found at www.fueluptoplay60.com.

EVALUATION AND SELECTION CRITERIA

- The Dairy Council® of Arizona Summer Food Service Program grants are open to all **OPEN SCHOOL** sites in the state of Arizona. Grants are also open to past Dairy Council® of Arizona Summer Food Service Program grant winners.

Open Sites (7 CFR 225.2 definitions, Attachment 1)

- *Most sponsors establish site eligibility on “need and openness.” If a site is located in a needy area (where 50 percent or more of the children residing in the area are eligible for free or reduced-price school meals) and meals are made available to all children in the area on a first-come, first-serve basis, these sites are considered open. Sponsors of open sites must take the necessary steps to allow meal service access to all children residing in the area served by the site. Information regarding the meal service at open sites must be publicized in the community served.*
- Programs must be implemented within the school environment during the 2013 summer. Preference will be given to those who run their programs throughout the entire summer.
- Programs must include at least one (1) element that empowers kids to be advocates for healthy eating, including at least three servings of dairy a day.
- Programs must aim to increase milk, cheese or yogurt consumption (or “intake”) to at least three servings per day through the design and implementation of one or more educational activities (such as Fuel Up To Play 60).

- Programs receiving financial assistance shall not exclude from participation, deny benefits to or discriminate against any person or institution on the basis of race, color, age, sex, religion, national origin or physical handicap in accordance with Federal statutes.

SELECTION PROCESS

- Applications will be evaluated and selected by Dairy Council® of Arizona and a panel consisting of Arizona Department of Education Staff.
- Grant proposal/applications must be received into the Dairy Council offices by **May 3, 2013 at 5pm**. Late or incomplete applications will not be accepted.
- Successful applicants or Grantees will be notified on or around May 17, 2013. Grantees will be required to sign the Dairy Council® of Arizona Summer Food Service Program Grant Program Agreement, which provides that the Grantee will use all grant funds for the purposes specified in the grant award and will comply with all terms and conditions of the grant.

APPLICATION INSTRUCTIONS

To apply for funding, each applicant is required to complete and submit **THREE** (3) typed, stapled copies (one original and two copies) of the **completed** and **signed** application to:

Dairy Council® of Arizona Summer Food Service Program Grant
Dairy Council® of Arizona
510 South 52nd Street, Suite 101
Tempe, Arizona 85281
Attn: Patricia J. Johnson, MS, RD, SNS

Applications should clearly state the following information:

- Name and address of organization
- Contact person, title, telephone and fax numbers, email address, Web site address (if applicable). Include summer contact person or project manager, if different.
- Description of your organization's mission including geographic area served and additional background information i.e., tax identification number
- Qualifications of organization/individuals to implement this program successfully
- Project details, including:
 - Description of Summer Food Service Program
 - Meal service objectives
 - Specific activities that will meet your goals of increasing participation(emphasize original/creative ideas)
 - Anticipated barriers/challenges to achieving objectives, and strategies for overcoming them
- Summer Food Service Program timeline (beginning and ending date of SFSP during the 2013 summer)
- An itemized project budget - please note the following:
 - Money cannot be used to pay overhead/indirect costs of an institution
- List any other current grants or awards underway or submitted for your schools Summer Food Service Program.

Grant proposal/applications (Original AND two copies) should be submitted in writing to:

Dairy Council® of Arizona Summer Food Service Program Grant
Dairy Council® of Arizona
510 South 52nd Street, Suite 101
Tempe, Arizona 85281
Attn: Patricia J. Johnson, MS, RD, SNS

Applicants agree to submit menus for all meals served under the Summer Food Service Program. Daily milk counts sheets (provided by Dairy Council of Arizona) must be recorded and submitted for each participating grant site. One thousand dollars (\$1,000) will be awarded at the onset of the Summer Food Service Program and five hundred dollars (\$500) will be awarded at the end of summer food operations after all required documentation has been successfully submitted, received and approved by Dairy Council® of Arizona.

Please note Dairy Council® of Arizona reserves the right to terminate or suspend a grant award if the terms of the grant or the Dairy Council® of Arizona Summer Food Service Grant Program Agreement are not met. In addition, Dairy Council® of Arizona reserves the right to request the Grantee and Grantee agrees to repay Dairy Council® of Arizona any grant funds not used for the purposes of the Grant, improperly applied by the Grantee or unused by the completion of the program.

CONFIDENTIALITY

While under funding consideration, any submitted grant applications become property of the Dairy Council® of Arizona. All information that is not otherwise available from public sources will be held in confidence and will be available only to appropriate Dairy Council® of Arizona staff.

ACKNOWLEDGEMENT AND DISCLAIMER

Any publication or disclosure based on the summer feeding program or program activities supported by Dairy Council® of Arizona Summer Food Service Grant Program must contain the following acknowledgment:

“This [publication/program/activity/film/video/Web site/event] was made possible by a grant from the Dairy Council® of Arizona.”

All publications or program materials must contain the following statement:

“Any opinions, findings, conclusions or recommendations expressed in this [publication/program/activity/film/video/Web site/event] are those of the author(s) and do not necessarily represent those of the Dairy Council® of Arizona.”

PUBLICATION AND DISTRIBUTION

Dairy Council® of Arizona may publish, distribute and make available to the public the names of Grantees and the results and or outcomes of the Dairy Council® of Arizona Summer Food Service Grant Program. Generally, the publication shall be in journals, on the National Dairy Council Web site (www.nationaldairycouncil.org) and/or in similar media.

Dairy Council® of Arizona
Dairy Council of Arizona Summer Food Service Grant Program
2013 GRANT APPLICATION

Applications are available online at www.dairycouncilofaz.org and www.ade.az.gov

These are SITE based applications. Separate applications must be submitted for each site you wish to consider for a grant. Completed applications (original AND two copies) must be received for each nominated site no later than **May 3, 2013** to

Dairy Council® of Arizona Summer Food Service Program Grant
Dairy Council® of Arizona
510 South 52nd Street, Suite 101
Tempe, Arizona 85281
Attn: Patricia J. Johnson, RD, SNS

Applications shall be limited to eight (8) pages, which may include a maximum of five (5) typed pages for the questions below and three (3) pages of attachments. Applications must be typed, double spaced, using black type and at least a 12-point font, have one-inch margins and be submitted on 8 ½ x 11-inch white paper.

Name of organization:

Address of organization:

Tax Identification Number:

Contact person (include summer contact or project manager, if different):

Title:

Telephone:

Fax number:

Email:

Web site (if applicable):

Description of your organization's summer food program mission:

Geographic area served:

Qualifications of organization/individuals to implement this program successfully:

Description of your districts Summer Food Service Program (please include how many sites your district or school plans to sponsor):

Location summer feeding site:

How many meals do you anticipate serving at this grant site?

Describe how these grant funds will increase daily meal participation and dairy sales specifically.

Specific activities that will help you meet your goals

Anticipated barriers/challenges to achieving objectives and strategies for overcoming them:

Summer Food Service Program timeline (include beginning and ending dates, days of meal service and hours of operation):

Itemized project budget (see application instructions for budget criteria)

List any other current grants or awards underway or submitted for this project:

By signing this application agreement, the Applicant agrees to the terms outlined above.

Organization Name

Contact/Project Manager Signature

Contact/Project Manager Printed Name

Date

The above-signed affirms that he/she has verified the information and has the authority to approve this application. The above-signed agrees to provide the appropriate information requested by Dairy Council® of Arizona. Furthermore, the above-listed organization does not knowingly discriminate on the basis of race, color, age, sex, religion, national origin or physical handicap. The above-listed organization is in compliance with the laws and regulations that govern the organization.

Dairy Council® of Arizona

Dairy Council of Arizona Summer Food Service Grant Program 2013 Grant Application

In the event that a Dairy Council® of Arizona Summer Food Service Program Grant proposal is awarded funding, the Grantee will be required to agree to the terms of this Dairy Council® of Arizona Summer Food Service Program Grant Program Agreement. This Agreement will be forwarded to the Grantee for signature.

AGREEMENT

THIS AGREEMENT is among the Dairy Council® of Arizona (the “Dairy Council®”), and _____, a business organization having a business location at _____ (“Grantee”), in connection with and in consideration of the grant of One Thousand Five Hundred Dollars (\$1,500) by Dairy Council® for the purposes of expanding their Summer Food Service Program to increase participation and dairy sales.

Grantee represents and agrees as follows:

1. All information provided to Dairy Council® in connection with the Dairy Council of Arizona Summer Food Service Program Grant, including all related communications, is true, correct and complete.
2. Grantee has read and understands the proposal document, entitled “Dairy Council of Arizona Summer Food Service Program Grant,” (“Proposal Document”) and is familiar with its contents.
3. Grantee will use all funds under the grant solely for the purposes set forth in the Proposal Document and will comply with all terms and conditions of the grant as set forth in the proposal document.
4. Grantee will promptly repay to Dairy Council® any portion of the grant funds that was not used for the purposes of the Dairy Council® after completion of the Summer Food Service Program.
5. Grantee will submit to Dairy Council® on a timely basis full and accurate reports as described in the Proposal Document.
6. Grantee will maintain complete and accurate daily meal service production records for all meals served under the Summer Food Service program covered by the grant, and will make such records available to Dairy Council® upon request.
7. Grantee will not use Dairy Council® grant funds to:
 - a. Influence legislation;

- b. Influence the outcome of any public election or to carry on, directly or indirectly, any voter registration drive;
- c. Make any grant to any other individual or organization; or
- d. Undertake any activity for the purpose other than for charitable, scientific or educational purposes.